

Charging Membership Renewal fees –

October 16, 2017

The Chapter has obtained a credit card charge machine to process payments to the Chapter. This provides one additional means for members to pay for fees or merchandise. We can use the machine for “swiping” a card, using the newer chip embedded cards or inputting the information by keypad for a members card from information submitted by the member. In other words we can charge member renewals either in person by physically using the card or can take the information written legibly on a sheet of paper sent back with the remittance for membership renewal. A form on the back of this instruction sheet is offered for your ease of use.

If you would like to charge your membership renewal to either credit or debit rather than writing a check, either come to the Chapter on the days and evenings we will be processing remittances and use your card directly or include the credit card information written legibly on a sheet of paper (or use the form on the back of this sheet) and return the information along with the pink return card from your Membership statement to the attention of Larry (Sandy) Stanford using the self addressed label. If you have discarded the pink return card and label, send your remittance to Larry Stanford, 105 Federal Road, Locust Grove, VA 22508.

Any use of a credit or debit card will have a 2% service fee added to the membership fees.

This covers the Chapter’s cost of using the machine. In other words, a renewal for a family membership (\$150) that has two shooter cards (younger than age 65) (2 X \$10) will subtotal \$170.00 plus 2% service fee (\$3.40) = a total of \$173.40 to be charged.

In any note, include your name, your address, and your phone number or email address. Be sure to write the type of card, i.e., VISA, Discover, MasterCard, etc.; whether it is a credit or a debit purchase; the exact name to whom the card is issued (your name as written on the card); the complete 16 digit card number; the expiration date of the card and the card verification code from the back of the card. The **Card Verification Code**, or CVC*, is an extra **code** printed on your debit or credit **card**. With most **cards** (Visa, MasterCard, bank **cards**, etc.) it is the final three digits of the number printed on the signature strip on the reverse of your **card**.

Or simply complete the form on the reverse of this instruction and submit with your pink return card.



Fredericksburg-Rappahannock Chapter –
Membership Renewal Credit/Debit Card Authorization Form

Re: 2018 Membership Renewal From: _____

To: Sandy Stanford Date: _____

Phone Number: 540-972-1806 Phone Number: _____

Organization: Fred-Rapp Chapter

Card Type: Visa Mastercard Discover

Credit ____ or Debit ____

Card #: _____

3 Digit Verification Code #: (from back of card) _____

Name as it appears on the Card: _____

Expiration Date: _____

Billing Address: _____

Zip Code: _____

Membership fee plus shooter's fee = subtotal fee to be charged \$_____

Note: Two percent (2%) of the subtotal will be added to the fee to be charged to this member's charge or debit account.

Member signature authorizing charge of the total fee _____

THIS DOCUMENT WILL BE DESTROYED AFTER your membership (All-in-One) card has been renewed for an additional year.